Appendix 61

PURCHASE ORDER

TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)
TESDA Complex, East Service Road, South Superhighway, Taguig, Metro Manila

PR No 0035

Supplier: SUNSHINE OFFICELINK VENTURES CORP.
Address: 1128 E. Rodriguez St. cor. Del Pilar St. Bangkal Makati City
TEL: 8844-8845
TIN:

PO No.: 0046
Date: February 4, 2021
Mode of Procurement: Shopping-Ordinary/Regular
Office Supplies & Equipment Section 52.1b

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: AS-GSD
Date of Delivery

Delivery Term: 2-15 Working days
Payment Term: Credit

Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	box	Toner HP CE285A, black	3	2,000.00	6,000.00
		Note: See attached quotation for other details			
		*****NOTHING FOLLOWS*****			
(Total Amount In Words)					₱ 6,000.00

In case of failure to make the full delivery within the time specified aboved, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

(Signature over printed name)
2-17-2021
(Date)

TESDA Fund

Very truly yours,

ADZHAR A. ALBANI, CESE
Director IV, AS

Funds Cluster: F-101
Fund Available:

GARRIEL M. SAUGON
Accountant IV
OIC-Accounting Division, FMS

ORS/BURS No. : 02-10-110-102-02-0355
Date of the ORS/BURS: 9 FEB 2021
Amount: ₱6000 —

2/16/21 mdgs

OA-0

2/16/2021